

## **RECORD OF PROCEEDING**

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### **MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF: FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD WEDNESDAY, JULY 22, 2026**

#### **ADMINISTRATIVE ITEMS**

The regular meeting of the Board of Directors of the Forest View Acres Water District, El Paso County, Colorado was called to order on the day shown above by Director Hoffman in accordance with the laws of the State of Colorado. The following Directors were acting:

Gregory Hoffman, Term Expiration: May 2027  
Vincent Guthrie, Term Expiration: May 2027  
Stephen Andrichak, Term Expiration: May 2029  
David Pheteplace, Term Expiration: May 2029  
Matt Quinlan, Term Expiration: May 2027

Also present were:

Molly Couture; Community Resource Services, LLC ("CRS")  
Jeremy Harter, Forsgren Associates, Inc.

#### **CALL TO ORDER**

A quorum of the Board was present, and the meeting was called to order at 6:00 p.m.

#### **APPROVE AGENDA**

Ms. Couture presented for the Board's approval the proposed Agenda. Upon motion duly made by Director Guthrie, seconded by Director Andrichak and, upon vote, unanimously carried.

#### **MINUTES**

The Board reviewed the Minutes of the July 22, 2026, Regular Board meeting. Motion duly made by Director Guthrie, seconded by Director Quinlan and, upon vote, unanimously carried, the minutes were approved, as presented.

#### **PUBLIC COMMENT**

There was no public comment.

#### **PUBLIC HEARING FOR THE 2025 AMENDED BUDGET**

Ms. Couture confirmed that the Public Hearing had been properly noticed according to Statute. Director Hoffman formally opened the Public Hearing. There was a discussion by the Board. After the discussion, Director Hoffman closed the public hearing.

Upon motion duly made by Director Guthrie, seconded by Director Quinlan and, upon vote, unanimously carried, the Budget Amendment for 2025 was approved and ratified. The Budget Resolution is included as Exhibit A of these Minutes.

#### **OPERATIONS REPORT AND MAINTENANCE ITEMS**

ORC Water Professionals Monthly Operations Report – Ms. Couture presented the operations report on behalf of ORC Water Professionals. The Board reviewed the following information: production numbers, Arapahoe Water Plant, and the SWTP.

#### **CAPITAL / ENGINEERING ITEMS**

Mr. Harter, from Forsgren Associates, updated the Board regarding iamGIS, the Surface Water Treatment Plant Project, and the Cloven Hoof Loop Project.

#### **FINANCIAL ITEMS**

Mr. Guthrie presented the monthly cash position and unaudited financial statements that were provided in the board packet. There was a discussion on how to reduce costs to improve the cash position.

- Billing Register Report (enclosure) – No action was required.
- Tap Fee Report (enclosure) – No action was required.
- ARPA Expense Form & Summary (enclosure) – No action was required.

Payment of Claims: Mr. Guthrie presented the current payment of claims in the amount of \$66,930.16 with auto payments totaling \$2,477.52, totaling \$69,407.68. Following review, and upon motion duly made by Director Hoffman, seconded by Director Andrichak, upon vote, unanimously carried, the claims were approved, as presented.

#### **DIRECTORS ITEMS / OTHER BUSINESS**

Look Ahead Schedule – Ms. Couture reviewed and discussed the look ahead with the Board.

#### **LEGAL MATTERS**

The Board did not move to enter Executive Session. The Board reviewed the memo from legal counsel.

#### **ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made by Director Andrichak, seconded by Director Guthrie, upon vote, unanimously carried, the Board adjourned the meeting at 7:05 p.m.

Respectfully submitted,

DocuSigned by:

*Molly Couture*

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Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 22, 2026, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE ACTING PRESIDENT OF THE BOARD SIGNING BELOW:

DocuSigned by:

*Greg Hoffman*

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GREGORY HOFFMAN, President

**RESOLUTION TO AMEND 2025 BUDGET  
FOREST VIEW ACRES WATER DISTRICT**

WHEREAS, the Board of Directors of the **FOREST VIEW ACRES WATER DISTRICT** appropriated funds for the fiscal year 2025 as follows:

|                |              |
|----------------|--------------|
| Operation Fund | \$ 2,389,958 |
|----------------|--------------|

; and

WHEREAS, the necessity has arisen for additional expenditures or appropriations requiring the expenditure of funds in excess of those appropriated for the fiscal year 2025; and

WHEREAS, the expenditures are a contingency which could not have been reasonably foreseen at the time of adoption of the budget; and

WHEREAS, the necessity has arisen for additional appropriations and expenditures of funds as reflected by satisfactory evidence presented to the Board of Directors at this meeting and set out in the amended budget attached hereto as **Exhibit A**; and

WHEREAS, funds are available for such expenditures from revenue funds available to the District; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget amendment was available for inspection by the public at a designated public office, a public hearing was held on July 22<sup>nd</sup>, 2025, and interested electors were given the opportunity to file or register any objections to said proposed budget amendment.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the **FOREST VIEW ACRES WATER DISTRICT** shall, and hereby does, amend the budget for the fiscal year 2025 as follows:

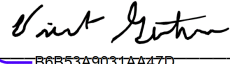
|                 |              |
|-----------------|--------------|
| Operations Fund | \$ 3,355,012 |
|-----------------|--------------|

BE IT FURTHER RESOLVED, that such sums are hereby appropriated from the revenues of the District to the Funds referenced above for the purposes stated.

Adopted this 22.00 day of July, 2026.

**FOREST VIEW ACRES WATER DISTRICT**

DocuSigned by:  
  
By: \_\_\_\_\_  
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Gregory Hoffman, President

ATTEST:  
Signed by:  
  
\_\_\_\_\_  
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Vincent Guthrie, Treasurer

**EXHIBIT A**

**(Amended Budget for Fiscal Year 2025)**

**FOREST VIEW ACRES WATER DISTRICT  
OPERATION FUND  
2025 BUDGET AMENDMENT**

|                                            | <b>2025<br/>Adopted</b>  | <b>2025<br/>Amended</b> |
|--------------------------------------------|--------------------------|-------------------------|
| <b>REVENUES</b>                            |                          |                         |
| Availability of service fees               | \$ 4,500                 | \$ 3,825                |
| ARPA grant                                 | 1,218,108                | 1,306,000               |
| DOLA grant                                 | 175,000                  | 171,750                 |
| SIPA grant                                 | -                        | 10,260                  |
| Capital replacement fees                   | 256,500                  | 257,200                 |
| Interest                                   | 3,532                    | 19,770                  |
| Late fees and penalties                    | 3,000                    | 5,130                   |
| Miscellaneous                              | 1,000                    | 3,410                   |
| Operations fees                            | 205,200                  | 205,790                 |
| Property taxes                             | 96,203                   | 96,225                  |
| Specific ownership taxes                   | 5,772                    | 9,220                   |
| Tap fees                                   | 30,000                   | 30,000                  |
| Tap admin                                  | 1,000                    | 1,000                   |
| Transfer fees                              | 2,550                    | 2,100                   |
| Water usage fees                           | 202,200                  | 203,850                 |
| <b>Total revenues</b>                      | <u>2,204,565</u>         | <u>2,325,530</u>        |
| <b>EXPENDITURES</b>                        |                          |                         |
| Audit                                      | 20,000                   | 15,000                  |
| Bank fees                                  | 240                      | -                       |
| Billing                                    | 49,020                   | 63,000                  |
| CWRPDA & DWRF principal                    | 124,771                  | 124,771                 |
| CWRPDA & DWRF interest                     | 6,216                    | 6,216                   |
| District management and accounting         | 111,720                  | 113,000                 |
| Directors fees                             | 8,400                    | 7,000                   |
| Distribution repairs and maintenance       | 48,000                   | 178,000                 |
| District website maintenance               | 7,500                    | 14,500                  |
| Elections                                  | 20,000                   | 4,000                   |
| Engineering                                | 35,000                   | 92,000                  |
| Forest View Road mainline expansion & loop | 415,085                  | 590,000                 |
| Higgins inclusion expenses                 | 12,000                   | -                       |
| Inclusion - Red Rock Acres expenses        | 2,155                    | 5,200                   |
| Insurance and SDA dues                     | 15,700                   | 16,000                  |
| Legal                                      | 39,600                   | 112,000                 |
| Maintenance and installation (ORC)         | 3,000                    | -                       |
| Maps                                       | 5,000                    | -                       |
| Meter reading and maintenance              | 14,400                   | 4,800                   |
| Misc - (postage and printed forms)         | 5,400                    | 9,000                   |
| Miscellaneous                              | 15,600                   | 64,200                  |
| Operator In responsible charge             | 60,000                   | 62,250                  |
| Postage                                    | 7,200                    | 5,000                   |
| Remote read data charge (National Meter)   | 4,800                    | -                       |
| Repairs and maintenance                    | 62,400                   | 113,000                 |
| Supplies and chemicals                     | 48,000                   | 27,000                  |
| SWTP improvements                          | 1,183,508                | 1,350,000               |
| Telephone                                  | 5,400                    | 1,800                   |
| Training and education                     | 700                      | 1,000                   |
| Treasurer fees                             | 1,443                    | 1,445                   |
| United States Forest Service               | 500                      | -                       |
| Utilities                                  | 41,000                   | 44,000                  |
| Water testing                              | 3,000                    | 630                     |
| Tabor reserve                              | 3,200                    | 3,200                   |
| Capital replacement                        | 10,000                   | 327,000                 |
| <b>Total expenditures</b>                  | <u>2,389,958</u>         | <u>3,355,012</u>        |
| <b>NET CHANGE IN FUND BALANCE</b>          | (185,393)                | (1,029,482)             |
| <b>BEGINNING FUND BALANCE</b>              | <u>1,116,297</u>         | <u>1,116,297</u>        |
| <b>ENDING FUND BALANCE</b>                 | <u><u>\$ 930,904</u></u> | <u><u>\$ 86,815</u></u> |